

FORWARD PLAN

25 June 2018 - 28 October 2018

Produced By:

Democratic Services

City of York Council

West Offices

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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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Meeting: Executive Member for Environment (Deputy Leader)

Meeting Date: 02/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Health and Safety Annual Report 2017/18

Description: Purpose of Report: To update the Executive Member on the

governance of Health & Safety arrangements, key areas of work of the CYC Health & Safety Service in 2017/18 plus an update on the performance of the H&S shared service with North Yorkshire

County Council.

The Executive Member will be asked to note the report.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Environment (Deputy Leader)

Lead Director: Deputy Chief Executive

Contact Details: Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Contact the author of the report for further details.

Process: Contact the author of the report for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Environment (Deputy Leader)

Meeting Date: 02/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Food Service Plan 2018-19

Description: Purpose of Report: To seek approval for the plan to deal with the

statutory requirements within the Food Law Code of Practice.

The Executive Member is asked to note the content of the report

and approve the plan.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Environment (Deputy Leader)

Lead Director: Corporate Director of Economy and Place

Contact Details: Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Economic Development and Community

Engagement

Meeting Date: 03/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Enhancing Economic Growth for District Shopping areas

Description: Purpose of Report: To outline the background to the project

'Enhancing economic growth for secondary shopping areas' and to propose an approach to take forward the short term elements

of the overall project.

The Executive Member is asked to agree the proposals for an approach to take forward the short term elements of the overall

project.

Wards Affected: Acomb Ward; Haxby & Wigginton Ward; Westfield Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Economic Development and Community

Engagement

Lead Director: Corporate Director of Economy and Place

Contact Details: Jennifer Allott, Head of Communities and Equalities

jennifer.allott@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Enhancing Economic Growth for Secondary Shopping

areas

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive

Meeting Date: 12/07/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Annual Report & Review of Prudential

Indicators

Description: Purpose of Report: To provide the annual treasury management

review of activities and the actual prudential and treasury

indicators.

Members are asked to note the issues and approve any

adjustments as required to the prudential indicators or strategy.

This item has been deferred to Executive on 12 July 2018.

Reason: It is a requirement of the CIPFA Code of Practice that prior scrutiny is given to treasury management reports by Audit &

Governance Committee. As the next meeting of Audit &

Governance is not until 27 June, the treasury management annual report and review of prudential indicators 2017/18 has

been slipped to July Executive instead.

Wards Affected: All Wards

Report Writer: Debbie Mitchell Deadline for Report: 02/07/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Treasury Management Annual Report & Review of

Prudential Indicators

Call-In

If this item is called-in, it will be considered by the 02/07/18 Corporate and Scrutiny Management Committee on: 17/09/18

Meeting: Executive

Meeting Date: 12/07/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: Re-procurement of Sexual Health and Contraception Services

Description: Purpose of Report: To seek authorisation to approach the market

for the tendering of sexual health and contraception services, and to receive approval that the decision to award the contract be

delegated to the Director of Public Health.

Members are asked to approve the request.

Wards Affected: All Wards

Report Writer: Sharon Stoltz **Deadline for Report:** 02/07/18

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Public Health

Contact Details: Sharon Stoltz, Director of Public Health, City of York Council

sharon.stoltz@york.gov.uk

Implications

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if

such expenditure is made

as part of the

implementation of a decision which itself was a

key decision e.g. the

award of a contract.

Making Representations: Please contact the report author for further details.

Process: Work has been undertaken with a range of partners and clinical

experts to inform the service delivery model and vision for the service. Clinical practitioners have been engaged through the Vale of York Clinical Commissioning Group and Public Health

England.

Consultees:

Background Documents: 2018-york-sexual-health-needs-assessment-final.pdf

Re-procurement of Sexual Health and Contraception

Services

Call-In

If this item is called-in, it will be considered by the 02/07/18 Corporate and Scrutiny Management Committee on: 17/09/18

Meeting: Executive

Meeting Date: 12/07/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: Delivering Improved Sport and Active Leisure Facilities at

Burnholme in York

Description: Purpose of Report: This report will seek consent for investment in

and preparation and submission of the planning application to deliver improved sports facilities at Burnholme as part of the plan to create a Health and Wellbeing campus on the site, part of the Older Persons' Accommodation Programme. The report will also seek agreement to the management arrangements for the sports

facilities.

What will the report ask Members to do:

a) Give consent for investment in and preparation and submission of the planning application to deliver sports to deliver improved sports facilities at the Burnholme Health and Wellbeing campus.
b) Ask that Executive to recommend to Council that the Capital

Programme be amended to include this investment.

c) Agree the management arrangements for the sports facilities at

Burnholme.

Wards Affected: Heworth Ward; Heworth Without Ward; Osbaldwick and Derwent

Ward

Report Writer: Roy Wallington **Deadline for Report:** 02/07/18

Lead Member: Councillor Nigel Ayre, Councillor Carol Runciman

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Andrew Laslett, Head of Strategic Services (Leisure & Community

Centres)

andrew.laslett@york.gov.uk

Implications

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for more details.

Process: Consultation process: The proposals for the Burnholme site have

been the subject of extensive public and stakeholder consultation and engagement since 2014. As a result, the master plan for the proposed Health and Wellbeing Campus at Burnholme was agreed by Executive on 19 May 2016. This proposal delivers the sports and active leisure facilities as part of that agreed plan. Local residents will be engaged in comment on the detailed design issues prior to the submission of the planning application

for the facilities. As part of the planning process, formal

consultation will take place.

Consultees: Local residents, users and potential users of the

Burnholme facilities.

Sports clubs and other stakeholders.

Consultees:

Background Documents: Delivering improved Sport and Active Leisure facilities at

Burnholme in York

Call-In

If this item is called-in, it will be considered by the 02/07/18 Corporate and Scrutiny Management Committee on: 17/09/18

Meeting: Executive

Meeting Date: 12/07/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: YNY Ltd

Description: Purpose of Report: The report proposes that the Council withdraw

from its membership of YNY Ltd in order that the company can be

dissolved.

The Executive is asked to agree the officer recommendations as

outlined in the report.

Wards Affected: All Wards

Report Writer: Neil Ferris **Deadline for Report:** 02/07/18

Lead Member: Executive Member for Economic Development and Community

Engagement

Lead Director: Corporate Director of Economy and Place

Contact Details: Neil Ferris, Corporate Director of Economy and Place

Tel: 01904 55 1448 neil.ferris@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: YNY Ltd

Call-In

If this item is called-in, it will be considered by the 02/07/18 Corporate and Scrutiny Management Committee on: 17/09/18

Meeting: Executive

Meeting Date: 12/07/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: Housing Delivery Programme

Description: Purpose of Report: To update Members on work undertaken in

establishing a programme of direct housing delivery on council owned land assets and seeking decisions to take the programme

forward.

The Executive are asked to consider housing development

opportunities and the appropriate method of delivery.

Wards Affected: All Wards

Report Writer: Michael Jones **Deadline for Report:** 02/07/18 **Lead Member:** Executive Leader (incorporating Finance & Performance),

Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Economy and Place

Contact Details: Tom Brittain, Head of Housing Services, Tracey Carter, Assistant

Director-Regeneration and Asset Management, Michael Jones

tom.brittain@york.gov.uk, tracey.carter@york.gov.uk,

michael.jones@york.gov.uk

Implications

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Site by site consultation with local residents and stakeholders

Partnership working with the Homes and Communities Agency

Local residents Ward Councillors Parish Councils

Health and Education providers

Commercial specialists Construction specialists

Consultees:

Background Documents: Housing Delivery Programme

Call-In

If this item is called-in, it will be considered by the 02/07/18 Corporate and Scrutiny Management Committee on: 17/09/18

Meeting: Executive

Meeting Date: 12/07/18

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects

on communities

Title of Report: Clifford's Tower Visitor Centre Update

Description: Purpose of Report: To consider the council's response to the

public announcement by English Heritage to not proceed with the

Visitor Centre element of the proposals for Clifford's Tower.

The report will ask the Executive to consider a recommendation to withdraw the offer of a long leasehold disposal of the land around Clifford's Tower which has previously been agreed by Executive in order to allow English heritage to develop a Visitor Centre. This land is no longer required following the public announcement by

English Heritage of the cancellation of this element of the

scheme.

The reason for the urgency is to clarify City of York Council's position following English Heritage's recent announcement.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 28/06/18 **Lead Member:** Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Economy and Place

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset

Management

tracey.carter@york.gov.uk

Implications

Level of Risk: 04-08 Regular Reason Key: It is significant in terms of

monitoring required its effect on communities

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Clifford's Tower Visitor Centre Update

Reg 10 Cliffords Tower Visitor Centre Update

Call-In

If this item is called-in, it will be considered by the 02/07/18 Corporate and Scrutiny Management Committee on: 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: A Bike-share scheme for York

Description: Purpose of Report: The report will outline proposals for the

introduction of a 'Bike Share' scheme for the York area.

The Executive Member for Transport and Planning, in

consultation with the Executive Member for Environment, are asked to seek approval to progress a procurement exercise to

identify a Bike-share delivery partner.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Environment (Deputy Leader), Executive

Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further information.

Process: Please contact the report author for further information.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Street Lighting Policy – Update

Description: Purpose of Report: To update the Street Lighting Policy and

clarify the relationship with the City of York Streetscape Strategy

and Guidance.

The Executive Member is asked to approve the updated Street

Lighting Policy.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

Contact Details: Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Petition seeking adoption of former Persimmon Estate, including

Arlington and Tamworth Roads

Description: Purpose of Report: To acknowledge receipt of the petition and

consider officer recommendations.

The Executive Member is asked to note the content of the report

and officer recommendations.

Wards Affected: Clifton Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

Contact Details: Richard Bogg

richard.bogg@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parking Issues, Lysander Close

Description: Purpose of Report: To request authorisation to advertise a

proposal to amend the Traffic Regulation Order (TRO) in the Rawcliffe and Clifton Without Ward to introduce additional waiting restrictions to remove obstructive parking on the access road to the new Land Rover development and in the turning head area.

The Executive Member is asked to grant authority to advertise a

proposal to amend the TRO as outlined above.

Wards Affected: Rawcliffe and Clifton Without

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Contact the author of the report for further details.

Process: If approved the relevant consultation process will be

followed.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Turner Close and Huntington Road: Consideration of

Representations received to advertised proposal

Description: Purpose of Report: To consider representations received in

objection and support to the advertised proposal for no waiting at any time restrictions on Huntington Road and Turner Close and

decide on the way forward from options given.

The Executive Member will be asked to consider officer

recommendations and decide a way forward.

Wards Affected: Heworth Ward

Report Writer: Deadline for Report:
Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Rosedale Street Area: Consideration of Consultation Results

Description: Purpose of Report: To consider the results of the consultation

with residents about introducing a Residents' Priority Parking Scheme and requesting a decision on the way forward from

options given in the report.

The Executive Member will make a decision on the way forward

from options given in the report.

Wards Affected: Fishergate Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

Contact Details: Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy & Place Transport Capital Programme – 2018/19

Consolidated Report

Description: Purpose of Report: To outline the addition of carryover funding

from 2017/18 into the 2018/19 EAP capital programme, and amendments to scheme allocations where required in order to

reflect latest cost estimates and scheme progress.

The Executive Member will be asked to approve the carryover schemes and funding from the 2017/18 transport capital programme, and amend the current budget for the 2018/19

transport capital programme.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: City Centre Access - update

Description: Purpose of Report:

To provide an update on progress developing proposals for changes to the access arrangements in the City Centre in accordance with the 8th February Executive Decision.

To agree the progression of changes to the Traffic Regulation Order (TRO) affecting the city centre and the location of

measures to facilitate the access restrictions.

The Executive Member will be asked to agree to the progression of changes to the Traffic Regulation Order for the city centre and to delegate the implementation programme for the measures and

TRO.

This item has been withdrawn because further consideration of the implications outlined in the report requires the Executive to

make informed decisions going forward.

Wards Affected: Guildhall Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning
Lead Director: Corporate Director of Economy and Place

Contact Details: Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: City Centre Access - update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Requests for Pedestrian Crossings

Description: Purpose of Report: To report on the proposals and consultation

for a programme of crossing improvements, including petition objecting to the Wetherby Road crossing and to seek Executive

Member approval to implement the individual schemes.

This item has been deferred from 17 May 2018 to 14 June 2018 Decision Session – Executive Member for Transport and Planning

to allow the necessary Road Safety Audit reports to be

undertaken to be able to provide feedback from them to be able

to present viable options for decision.

This item has been deferred to the decision session on 12 July 2018 to allow extra time to consider all of the issues at each

location.

Wards Affected: Acomb Ward; Copmanthorpe Ward; Guildhall Ward; Heworth

Ward; Hull Road Ward; Huntington & New Earswick Ward;

Westfield Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: David Mercer

david.mercer@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Internal officers, ward members and spokespersons, residents,

parish councils and other relevant road user groups.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 16/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sale of Ashbank, 1 Shipton Road, York

Description: Further to the approval given by the Executive to sell Ashbank as

part of the Administration Accommodation Project Business case back in November 2005, the purpose of the report is to advise on the offers received and make a recommendation on the preferred

bidder.

The Executive Member is asked to approve the proposed sale to

the highest bidder.

To allow officers to conclude clarifications with preferred bidders, this item has been deferred to the 12 February Decision Session.

Due to a delayed number of planning issues that need to be resolved prior to the report coming forward for a decision, this item has been deferred and will be considered at the 12 March

Decision Session.

This item has been deferred to 14 May Decision Session because further negotiations with the prospective purchasers continue to

take place.

This item will fall under the Finance and Performance portfolio

area.

This item has been deferred to 16 July Decision Session because

the final bid is still to be agreed.

This item has been withdrawn from the 16 July Executive Leader (incorporating Finance and Performance) Decision Session because a significant length of time has elapsed since the original Executive approval was granted, therefore once negotiations have been completed this matter will be referred back to

Executive for consideration.

Wards Affected: Rawcliffe and Clifton Without

Report Writer: Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Sale of Ashbank, 1 Shipton Road, York

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 16/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: St. Christopher House, George Cayley Drive, Clifton Moor –

Application to remove Restrictive Covenant

Description: Purpose of Report: To report on an application to lift a restrictive

covenant in favour of the Council, on an office site in Clifton Moor,

in accordance with the Asset Management Policy.

The Executive Member is asked to decide whether to lift the

restrictive covenants on the terms detailed.

Wards Affected: Rawcliffe and Clifton Without

Report Writer: Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Corporate Director of Economy and Place

Contact Details: Valerie Inwood

valerie.inwood@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: The change of use from office to residential accommodation has

received planning consent (Ref:16/02207/ORC) and the

conditions imposed have been approved (Ref:AOD/18/00041).

Under the above planning process, highways, environmental protection and flood risk have been consulted. A site notice was

also placed on site.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Implementing Mandatory HMO Licensing in York

Description: Purpose of Report: To outline how York will implement the

extension of mandatory HMO licensing in York.

The Executive Member is asked to confirm the council's approach including reviewing the impact of the new license conditions and

any amendments relating to Licence fees.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods **Lead Director:** Corporate Director of Health, Housing and Adult Social Care

Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations:

Process: This is a statutory scheme which the council must implement but

the council will consult with a range of stakeholders re the implications of conditions relating to room sizes and waste storage having regard to any national statutory guidance.

Consultees: internal partners - including Planning and Building control, Community Safety, Council Tax, Waste Management

Consultees:

Background Documents: Implementing Mandatory HMO Licensing in York

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting

19/07/18

Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of

CYC Housing Allocation

Report:

Description: Purpose of Report: To outline the proposal to leave North Yorkshire Home Choice

and adopt a local allocations policy.

The Executive Member is asked to agree the recommendations of the officers

(consultation completed 1/5/18).

Background - current allocations policy North Yorkshire home Choice is available

on the link below:

http://www.northyorkshirehomechoice.org.uk/content/information/formsandbooklets

Wards

All Wards

Affected:

Report Deadline for Report:

Writer:

Lead Executive Member for Housing & Safer Neighbourhoods

Member:

Lead Corporate Director of Health, Housing and Adult Social Care

Director:

Contact Becky Ward, Service Manager

Details:

becky.ward@york.gov.uk

Implications

Level of Reason Key:

Risk:

Making Representations: Contact the author of the report for further details.

Process: Series of consultation events, involvement of Tenants Federation,

Tenants Associations.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 23/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Make it York Service Level Agreement

Description: Purpose of Report: To present the objectives, service specific

requirements, outcomes and Service Level Agreements for Make

it York.

The Executive Member will be asked to approve revised Objectives, Service Specific Requirements, Outcomes and Service Levels for Make It York. Following agreement, a contract variation will be made that will replace the existing parts 1, 2 and 3 of Schedule 1 of the service contract with these new elements.

The decision will be taken by the Executive Member for Culture, Leisure & Tourism in consultation with the Executive Member for

Economic Development and Community Engagement.

The decision has been deferred to the decision session on 23 July in order to allow time for the Economy and Place Policy Development Committee to consider the service level agreement.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Economic Development and Community

Engagement, Executive Member for Culture, Leisure & Tourism

Lead Director: Contact Details:

Corporate Director of Children, Education and Communities Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Economic Development and Community

Engagement

Meeting Date: 23/07/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Economic Strategy - progress and next steps

Description: Purpose of Report: To review progress with regard to the York

Economic Strategy 2016-20, identifying priorities for short term

activity and business friendly initiatives, and setting out a

timescale for developing a refreshed strategy. The report will also propose an event as part of York Business Week which will bring

together stakeholders to look at growth in York, the current economic strategy, and priorities in the short, medium and longer

terms.

The Executive Member is asked to note progress; approve a programme of activity for the current year; approve the delivery of an event in Business Week; and approve an outline process for

developing a refreshed strategy.

Decision due date for Executive Member for Economic Development and Community Engagement changed from 03/07/2018 to 23/07/2018. Reason: To enable more detailed

consultation on the strategy review process.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Economic Development and Community

Engagement

Lead Director: Corporate Director of Economy and Place **Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 16/08/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Strensall to Haxby – Danger Reduction Scheme

Description: Purpose of Report: To present a report detailing the investigation

into reducing the speed limit and introducing traffic calming on the rural roads between Haxby and Strensall, including the results of consultation with local ward and parish councillors with regard the

proposed scheme.

The Executive Member is asked to approve a scheme to address perceived safety concerns on Cross Moor Lane, Haxby Moor

Road and Usher Lane.

Wards Affected: Haxby & Wigginton Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Letters and plans of a proposed scheme issued via email for

consideration.

Consultees:

Background Documents: Strensall to Haxby – Danger Reduction Scheme

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 16/08/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sussex Road: Consideration of ResPark Consultation Results

Description: Purpose of Report: To consider the results and responses

received from Residents Parking consultation and make a

decision on the way forward from the options given.

The Executive Member is asked to grant approval to take no

further action at this location.

Wards Affected: Hull Road Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

<u>Call-In</u>

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 16/08/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Submission of definitive map modification order to the Secretary

of State for determining requesting that the Secretary of State

change the order route from footpath to restricted byway

Description: Purpose of Report: To advise the Executive Member that a

previously advertised definitive map modification order (DMMO) has received sufficiently strong objections that the authority should consider asking the secretary of state to amend the order.

The Executive Member will be asked to decide whether to reflect the matters raised by the objections in the authority's submission to the secretary of state and request that he/she modifies the order to show Grange Lane as a public restricted byway.

Alternatively the DMMO can be submitted as it was made and the

authority supports the recording of Grange Lane as a public

footpath.

Wards Affected: Rural West York Ward

Report Writer: Deadline for Report:
Lead Member: Executive Member for Transport and Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Serivce-Rights of

Way

russell.varley@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Notices and orders were served on all affected land owners and

user groups. Copies of the notice served on other interested parties and local representatives of national users groups. Notices erected on the route. Copy of the notice placed in the York Press on 7 December 2017 will be contained within the

report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive Member for Transport and Planning

Meeting Date: 16/08/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Traffic Signal Asset Renewal (TSAR) - Junction Alterations to

Bishopthorpe Road / Scarcroft Road

Description: Purpose of Report: To seek a decision on the preliminary design

option to be forwarded for construction.

The Executive Member will be asked to review the information provided and choose from 3 options for the refurbishment of the

junction.

Wards Affected: Micklegate Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning Lead Director: Corporate Director of Economy and Place

Contact Details: Christian Wood, CCTV Manager

christian.wood@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive

Meeting Date: 30/08/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or

expenditure of £500,000 or above

Title of Report: Duncombe Barracks

Description: Purpose of Report: To seek Executive approval to purchase the

site from the Ministry of Defence (MoD).

Providing negotiations with the Ministry of Defence over the sale of Duncombe Barracks are successful, the Executive are asked to agree the sale with a view to developing the site for much needed

affordable housing.

Discussions with the Reserve Forces and Cadets Association are continuing but have not reached a stage where a firm proposal to purchase the site could be brought to the Executive. It is therefore felt that the paper should be deferred until the April meeting of the

Executive.

This item has been deferred until the 8 May Executive as negotiations with the owners of the site have not been concluded and need to reach an agreement in principle on an acquisition price in order to inform a report to the Executive.

This item has been deferred until the 21 June Executive as negotiations regarding the possible purchase of the site are ongoing. It would be premature to bring a report to Members in advance of a detailed proposal for the purchase being made.

This item has been deferred until the 12 July Executive to allow more time to explore opportunities with MOD regarding the best use of the site from a York perspective.

use of the site from a fork perspective.

This item has been deferred until the 30 August Executive as

negotiations are still ongoing.

Wards Affected: Clifton Ward

Report Writer: Paul Landais- Deadline for Report: 02/07/18

Stamp

Lead Member: Executive Member for Housing & Safer Neighbourhoods **Lead Director:** Corporate Director of Health, Housing and Adult Social Care

Contact Details: Paul Landais-Stamp, Housing Strategy Manager

paul.landais-stamp@york.gov.uk

Implications

Level of Risk: Reason Key: A decision which is likely

to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact the report author for more details.

Process: Negotiations between Council officials and the MoD.

Consultees:

Background Documents: Duncombe Barracks

Call-In

Meeting: Executive

Meeting Date: 30/08/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 18-19 Finance and Performance Monitor

Description: Purpose of Report: To provide overview of the council's overall

finance and performance position at the end of Q1.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Ian Cunningham, Deadline for Report: 17/08/18

Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 18-19 Finance and Performance Monitor

Call-In

Meeting: Executive

Meeting Date: 30/08/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 18-19 Capital Programme Monitor

Description: Purpose of Report: To provide an overview of the council's overall

capital programme position at the end of Q1.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Debbie Mitchell Deadline for Report: 17/08/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Corporate Director of Customer and Corporate Services
Emma Audrain, Accountant - Customer & Business Support

Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 18-19 Capital Programme Monitor

Call-In

Meeting: Executive

Meeting Date: 30/08/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Construction Charter

Description: Purpose of Report: To seek approval for the introduction of a

minimum standards charter in respect of construction projects

procured by the council.

Members are asked to:

- Adopt the charter.

- Agree that the Council ensures all potential and existing

contractors are aware of the charter.

- Agree that the council monitors performance of contractors

against the standards included in the charter.

Wards Affected: All Wards

Report Writer: Debbie Mitchell Deadline for Report: 17/08/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Construction Charter

Call-In

Meeting: Executive Member for Environment (Deputy Leader)

Meeting Date: 03/09/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with

the Environment Agency in the development of flood risk management schemes across the city. Updates from both

organisations will be brought to the Executive Member for further

consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment

their content and recommended actions.

Wards Affected: All Wards

Report Writer: Deadline for Report:

Lead Member: Executive Member for Environment (Deputy Leader)

Lead Director: Corporate Director of Economy and Place

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 17/09/18

Meeting: Executive

Meeting Date: 27/09/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Community Stadium Project Update

Description: To present a progress update on the Community Stadium project.

Members are asked to note the progress on the project since the

last Executive report and consider a recommendation for

providing continued financial support to York City Knights RLFC first team arrangements at Bootham Crescent for the 2019 season, until they move to the new stadium in summer 2019.

Wards Affected: All Wards

Report Writer: Mark Wilson Deadline for Report: 17/09/18

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Corporate Director of Customer and Corporate Services **Contact Details:** Mark Wilson, Programme Officer, York Community Stadium

Project

mark.wilson@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**

monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Community Stadium Project Update

Call-In

Meeting: Executive Member for Transport and Planning

Meeting Date: 18/10/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 2016/17 Speed Management Programme – Relocation of Speed

Limits - Experimental Traffic Regulation Orders

Description: Purpose of Report:

(i) To review the speed data and any objections to the

experimental traffic regulation orders to determine the impact of moving 30 speed limits closer to the villages at Copmanthorpe (Tadcaster Road), Dunnington (Common Lane) and Hopgrove

(Hopgrove Lane South).

(ii) To re-consider whether to change the speed limit start point at

Murton Way, Murton.

Members are asked:

(i) To make the experimental orders permanent or revert to the

previous arrangements at each location.

(ii) To consider changing the speed limit start point at Murton Way

subject to usual TRO process.

Wards Affected: Copmanthorpe Ward; Huntington & New Earswick Ward;

Osbaldwick and Derwent Ward; Strensall Ward

Report Writer: Deadline for Report:

Lead Member: Executive Member for Transport and Planning **Lead Director:** Corporate Director of Economy and Place

Contact Details: Catherine Higgins, Engineer (Transport Projects) Sustainable

Transport Service

catherine.higgins@york.gov.uk

Implications

Level of Risk: Reason Key:

Making Representations: Please contact the report author for further details.

Process: Ward members, Parish Councils and North Yorkshire Police were

consulted prior to decision to implement experimental traffic

orders.

Experimental traffic regulation order advertised.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the 05/11/18